

**Minutes of the Criminal Justice Collaborating Council
Education and Public Relations Committee
April 8, 2011**

The meeting was called to order at 10:12 a.m.

Committee Members Present: Sarah Spaeth, Sara Carpenter, Julianne Klimetz, Antwayne Robertson.

Also Present: Rebecca Luczaj, Karen Phillips.

Committee Members Absent: Ron Gulotta, Karen Engholdt, Betty Groenewold.

Approval of Minutes from January 24, 2011

MOTION: Spaeth moved, second by Robertson, to approve the minutes of January 24, 2011.

Motion carried 4-0.

Update on New Committee Chairperson, Sarah Spaeth

Luczaj stated the CJCC Executive Committee approved Sarah Spaeth as the new chairperson of the Education and Public Relations Committee. She thanked Robertson for all of his help in the interim.

Luczaj will follow up with the Executive Committee regarding approval for the appointment of either Jerry Braatz or Melinda Stuart as a member of both the Education and Public Relations Committee and/or the CJCC.

Discuss & Consider Newsletter Name Options

MOTION: Carpenter moved, second by Robertson, to approve "Justice Connections" as the name for the CJCC newsletter. Motion carried 4-0.

Review & Consider Final Newsletter Draft

Revisions and edits were discussed. Klimetz agreed to make the suggested changes and submit them to Luczaj by the end of today. Luczaj will present the final newsletter draft to the Executive Committee for approval at their meeting on April 11, 2011.

MOTION: Robertson moved, second by Carpenter, to approve the final newsletter draft including the revisions and edits as discussed. Motion carried 4-0.

The distribution list for the newsletter was discussed; it will be agendized for discussion by the Executive Committee. Spaeth will compile an Excel list of county board supervisors and state legislators and forward it to Luczaj to develop a LISTSERV.

Review Revised Timeline for Publishing First Newsletter

Luczaj said that once the Executive Committee has approved the newsletter and the LISTSERV is generated, the Spring newsletter will be ready for distribution this month (April 2011). The next issue is planned for Fall (October 2011).

Discuss Agenda Items for Next Meeting

Spaeth stated that since there are no other pressing issues, the Committee would next meet in July to discuss articles for the October newsletter. Due to scheduling conflicts in late summer/early fall, articles should be ready to submit by September in order to adhere to the timeline of an October release.

MOTION: Klimetz moved, second by Robertson, to adjourn at 10:37 a.m. Motion carried 4-0